

The Indiana Victim Assistance Basic Academy



The Indiana Coalition Against Domestic Violence, in conjunction with the Indiana Criminal Justice Institute, implements the Indiana Victim Assistance Training Project. The Training Project's mission is to develop and provide a comprehensive, accessible, diverse and affordable training series that is available to all professionals who serve victims of crime in Indiana. In keeping with this mission, the Project provides the Indiana Victim Assistance Basic Academy.

The Indiana Victim Assistance Basic Academy is an entry-level training program that takes place over three weeks and provides 43 hours of content through webinar and classroom instruction. It is open, free of charge, to anyone employed by a government or non-profit entity who provides direct services to victims of crime and has held that role for three years or less.

Registration is now open for the June Academy, which will be held June 21-July 9, 2021. The in-person, classroom sessions will take place at Ivy Tech Community College in Indianapolis.

Program Dates: June 21-July 9, 2021

Topics: The History of Crime Victim Services
Victim Rights law
Navigating the Criminal Justice System
Ethics & Professional Behavior
The Impact of Crime on Victims
Direct Services to Victims
Assisting Victims of Domestic Violence
Serving Victims of Sexual Assault
Civil Protective Orders
Communication with Victims & Survivors
Children as Victims
Assisting Victims with Disabilities
Developing Community Partnerships
Victim Compensation, Notification and the Sex Offender Registry
Elder Abuse
The Impact of Crime on Advocates
Cultural & Spiritual Competency in serving Victims of Crime
Human Trafficking
Building Resilience

Applications are now being accepted for the June Academy. Please read the Academy description, expectations and requirements carefully before applying.

Academy Description

The Indiana Victim Assistance Basic Academy begins on Monday, June 21, 2021 and runs through Friday, July 9, 2021.

Students will participate in daily educational sessions, Monday –Thursday for the first 2 weeks and Tuesday – Friday for the week following the 4th of July. Students will travel to Ivy Tech in weeks one and three for a total of four days of in-person, classroom instruction. They will participate in webinars on all other days. There is no cost to attend the Academy.

Classroom Days

The in-person classroom days will be held at Ivy Tech Community College, Main Campus on Wednesday, June 23rd, Thursday, June 24th, Thursday, July 8th, and Friday, July 9th. The sessions will be held at the Conference Center located at 2820 N. Meridian Street, Indianapolis. **We will follow and expect students to abide by social distancing guidelines.**

Webinar Days

Webinars will be held from 9:00a.m.-11:00 a.m. EDT. Students should reserve 9:00 a.m. - 11:00 a.m. each day for the webinar portion of the academy. During this time students should be treated as if they were not physically in the office. Webinars will begin at 9:00 a.m. EDT and will conclude by 11:00 a.m. EDT. On days where the webinars will not take the full 2 hours, students may be given a homework assignment or activity to complete during the remainder of the time.

Hotel Accommodations

Hotel accommodations will be available on Wednesday, June 23rd & Thursday, July 8th for those students who must travel more than 50 miles each direction. The Training Project will provide the rooms, at no cost to the student, for those who meet the 50-mile qualification and indicate the need for a room on their application. Additional room nights are at the student's or organization's expense.

Expectations

Students are expected to fully participate and complete all sessions. During webinars, students are expected to give full attention to the presentation and not accept phone calls or complete additional work during this time. Should an unforeseen circumstance arise that would prevent attendance, students should notify the program coordinator immediately.

Employers and supervisors are expected to support the student's participation in the Academy by ensuring their attendance at all sessions. Employers and supervisors are expected to treat the student as if they are out of the office and unavailable from 9:00 a.m. – 11:00 a.m. on webinar days.

Requirements

The Academy is open to anyone who is employed by a government or non-profit organization, who provides direct service to victims of crime

and has been in that role for three years or less. Attendance and participation in all sessions is required to complete the Academy. No partial credit will be given and anyone who fails to timely complete the modules may be asked to leave.

Application, Deadlines & Acceptance

To apply for the Academy complete the Student Application and Employer/Supervisor Certification. Submit applications by email to somalley@icadvinc.org. You will be notified that your application has been received.

Only a limited number of students will be accepted for the course. If applications exceed the available slots, priority will be given to students based on their direct service to victims, years of experience and whether their agency receives VOCA funding. The number of applications submitted by an agency may also be considered.

The application deadline is **Friday, April 23, 2021**. Participants will be notified of acceptance by **May 5, 2021**. Please direct any questions or concerns to Suzanne O'Malley at somalley@icadvinc.org.

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Academy Application- June 2021

Applicant Name: _____

Title: _____

Email Address: _____

Organization Name: _____

Phone: _____

Mailing Address: _____

Will you be traveling more than 50 miles, each direction, to Ivy Tech, Indianapolis? _____

If traveling more than 50 miles, do you need a hotel room on June 23rd & July 8th? _____

How long have you held your current position? _____

Have you held other positions that provide direct service to victims:

If yes, please list those positions: _____

Describe how you currently serve victims: _____

Please tell us about any accommodations that you may require to participate in the Academy such as ASL interpretation, materials in large font, or mobility assistance: _____

List the county/counties that your organization serves: _____

Does your organization receive VOCA funding?

Circle the organization type that best describes your organization:

- a. Domestic Violence Program
- b. Dual Sexual Assault/Domestic Violence
- c. Sexual Assault Program
- d. Child Advocacy Center
- e. Mental Health Organization/Provider
- f. Substance Abuse Provider
- g. Hospital/SART
- h. Law Enforcement Agency
- i. Prosecutor's Office
- j. Court
- k. State Agency
- l. County Agency
- m. Immigration/Refugee Organization
- n. Community-based
- o. Other Non-profit Victim Service Provider
- p. Other: _____

I have read the academy description, expectations and requirements. I understand that the Academy is a 3 week course which requires daily participation. I commit to, attending, fully participating in and completing all of the sessions.

Student Signature _____

Employer/Supervisor Certification

I acknowledge that _____ has applied to attend the Indiana Victim Assistance Basic Academy and does so with my support. I have read the academy description, expectations and requirements. I understand that the Academy is a 3-week course which requires daily participation. I will ensure _____ is able to attend all classroom sessions and will not be assigned work from 9:00-11:00 a.m. on webinar days. I also agree to complete a post- Academy survey that evaluates how _____ utilizes the information learned during the Academy.

Employer/Supervisor Signature

Employer/Supervisor Printed Name

Please email the completed application to Suzanne O'Malley at somalley@icadvinc.org .