



**Minimum Standards for Abuse Intervention Programs (AIP)
Program Application – Form A**

Thank you for your interest in becoming a certified Abuse Intervention Program! Please submit this form with the program’s required application contents, including program synopsis, policies, and procedures to Terri Noone at tnoone@icadvinc.org in a PDF format.

To expedite the review process, applicants should include clear headings that correspond with the standards. Certification applications are reviewed by the AIP Team. On average, the application review process takes 60 days once submitted.

Applicants seeking program certification are required to pay a one-time fee of \$300.00 upon application submission. ICADV will not review the application until payment is received. Payment should be processed through our website or sent via check.

Please note that the application review process may take longer if there are requested revisions or a significant number of applications in the queue for review.

Program Information

Organization/Agency Name:	
Program Name:	
Primary Address:	
City:	
Zip:	
Telephone:	
Website:	
Primary Contact Person Name and Title	
Primary Contact Person Email and Phone Number	
Secondary Contact Name and Title	
Secondary Contact Email and Phone Number	
Unique Entity ID (if applicable)	
Tax Id Number	

Please list the groups offered by county and the languages groups are facilitated in.

County	Location Address	Languages Offered

Application Checklist: This checklist identifies the standard sections and major headings. This is not intended to be an exhaustive list of all questions or requirements outlined in detail in the standards.

Standard Section/Heading	Completed
Principles of Practice (Form F)	
Program Structure and Community Engagement	
Program Curriculum	
Confidentiality Notification	
Participant Contract	
Reasons for Denial	
Expulsion Agreement	
Complaint Protocol	
Human Resources <ul style="list-style-type: none"> • Pre-Employment Verification • Current Employee Verification • Code of Ethics 	
Partner Contact, Engagement, and Confidentiality <ul style="list-style-type: none"> • Duty to Warn • Mandatory Reporting 	
Guided Orientation for each county you plan to offer AIP Classes (Form B)	
Facilitator Certification Applications (Form C)	

Primary Contact Person Signature

Date Signed